

Grant Application Deadline Announced Leva and Frank Duclos Foundation

The Leva and Frank Duclos Foundation will hold its semi-annual Advisory Board meeting on **Tuesday, May 26, 2026**, at The Citizens National Bank in Concordia. The Foundation invites eligible organizations, municipalities, and individuals to submit grant requests for consideration.

Who May Apply

Grant requests are accepted from applicants located in **Cloud, Republic, and surrounding counties**.

Application Requirements

Grant requests should be typed and include the following information:

- A brief description of the request
- The amount requested
- The specific purpose of the request
- Other funding sources supporting the project
- **Important:** Name, mailing address, phone number, and **email address** of a contact person who will be available by phone between **9:00–10:00 a.m.** on the meeting date

Additional Guidelines

- **Organizations** must include a copy of their IRS **501(c)(3)** tax-exempt letter. Note: An EIN (Employer Identification Number) alone does not confirm tax-exempt status. Requests must be signed by the organization's president.
- **Public schools, municipalities, and counties** are not required to provide a 501(c)(3) letter. Requests must be signed by the chief official of the governing body (requests signed only by an employee or department head cannot be accepted).
- **Individuals seeking hardship assistance** should contact The Citizens National Bank for income and net worth guidelines.

Funding Priorities

Priority will be given to requests supporting:

- Medical hardship relief
- Community resource councils
- Facilities and equipment for individuals with disabilities
- Educational needs

Grant Reporting

All grant recipients are asked to provide documentation showing how the funds were used. This may include copies of paid invoices and canceled checks and should be submitted as soon as possible. Documentation must be on file with The Citizens National Bank, Wealth Management, before additional grant requests can be considered.

How to Submit

Please send all grant requests to:

The Citizens National Bank
Wealth Management
Attn: Amy DeGraff
115 West 6th Street
P.O. Box 409
Concordia, KS 66901-0409

Deadline

All applications must be received by **5:00 p.m. on Thursday, April 30, 2026**. Late applications will not be accepted.